

JOB DESCRIPTION

Job Title:	Project Coordinator (Small Arms and Light Weapons) (SALW)
Location:	Rumbek, South Sudan
Management Responsibility:	No line management responsibility
Reporting to:	Area Project Manager (APM)
Key Relationships:	Project Coordinators (Rumbek and Kuajok), Finance Officer, Gender Coordinator, Policy, Advocacy, and Communications (PAC) Coordinator, Safety and Security Coordinator, Operations Manager and Country Director
Contract Duration:	14 Months
Application Opening Date	28th March 2017
Application Closing Date	27th April 2017
Salary Range	\$33,420- \$34,100 per annum

Description of Saferworld and South Sudan programme:

Saferworld is an independent non-governmental organisation that works to prevent violent conflict and build safer lives. We work with civil society, governments, and international organisations to encourage and support effective policies and practices through advocacy, research, and policy development, and through supporting the actions of others.

Saferworld has been working on and in Sudan and South Sudan since 2008, including on issues of community security, small arms control, and conflict-sensitive development. Since 2012, we have implemented a Netherlands-funded Community Security Programme, through eight local Civil Society Partners, now in eight locations across seven states (Central, Western, and Eastern Equatoria, Northern and Western Bahr el Ghazal, Warrap, and Lakes). We have established 26 Community Security Working Groups and two Police Community Relations Committees, working with communities, traditional leaders, civil society, and state (including the South Sudan National Police Service (SSNPS)) and non-state security providers to identify, prioritise, and address community safety and security concerns through joint action planning and response.

Since the outbreak of renewed conflict in December 2013, Saferworld has sought to include peacebuilding and reconciliation activities in our community security work. We are currently developing an expanded programme, which will build on these initiatives. As a result of community security assessments in August 2014, we also aim to address the rise in gender and sexual-based violence through both our community security work and targeted programme interventions.

Saferworld also works closely with the South Sudan Bureau of Community Security and Small Arms Control (BCSSAC) to reform the small arms control legislative framework and related policies, and to raise awareness of the dangers of small arms in the communities.

About the Small Arms and Light Weapons (SALW) project:

Saferworld is undertaking a 14 months pilot project on "Community Driven Approaches to Promote Change to Improve Firearms Safety" with funding from UNMAS. The primary objective of the project is to **enhance community-based solutions to threats posed by SALW to improve safety and security in Rumbek and Kuajok, South Sudan**. Specific objectives of the project are to:

- Increase community, civil society, local and national authorities' knowledge of threats to civilians caused by gun-related violence, accidents, and localised disputes;
- Improve safe handling and storage of SALW among households and communities (including women, youth, and children) in order to minimise threats posed by SALW;

- Establish together with local communities and authorities, conflict- and gender- sensitive, cost-effective, and community-owned solutions that reduce threats posed by SALW.

Job Purpose:

The primary purpose is to provide overall oversight of the SALW Project. The job-holder will be responsible for ensuring that:

- Context analyses are completed, disseminated to stakeholders, and used to inform Community Action Plans (CAPs);
- Conflict- and gender- sensitive CAPs that address SALWs issues are jointly developed and regularly updated by Community Action Groups (CAGs);
- CAPs are successfully implemented through small grants to support community-based solutions to identified SALW priorities;
- Tested methodologies for a community-driven approach to enhance SALW control are developed and disseminated to all relevant stakeholders.
- Inclusion and empowerment of women and youth is integrated as a pivotal part of the above mentioned processes and activities.

Key Duties and Responsibilities:

Strategy and Programme Development

- Actively participate in Saferworld strategy development and review processes;
- Contribute to internal discussions (within teams and across the organisation) on thematic issues particularly on community security and SALW control;
- Participate in regular analysis on political context, security and justice, peacebuilding, and aid developments at the national and state levels and identify areas for strategy and programme development;
- Contribute to the drafting and timely submission of funding proposals.

Project Implementation

- Coordinate the activities in the field of SALW control with relevant stakeholders at local, state, and national levels in South Sudan;
- Contribute to the development and implementation of Community Security Analysis (CSA) and data collection;
- Lead in organising and facilitating dialogues, workshops and seminars at community level, with government representatives/institutions, CSOs, INGOs and UN bodies;
- Raise awareness of efforts to prevent violent conflict and promote cooperative approaches to security, including the advancement of SALW control and community security;
- Contribute to the development of relationships with Saferworld's CSO and INGO partners in South Sudan, especially on issues of SALW;
- Support the development of additional potential SALW projects by Saferworld in South Sudan and the region;
- Contribute to research and analysis of the context and policy debates at state, national and international levels to help address conflict and peacebuilding in South Sudan, particularly on SALW issues;
- Support the capacity-building of programme colleagues and partner organisations in SALW work to ensure integration of SALW initiatives to other programmes.

Reporting

- Lead on the drafting and timely submission of internal and donor project reports;
- Contribute to the implementation of the Monitoring, Evaluation, and Learning (MEL) framework, with responsibility for collating data on SALW outputs and outcomes, including through completing activity reports and outcome harvesting forms.

Communications and Advocacy

- Contribute to effective communication on Saferworld's SALW work in South Sudan, within Saferworld and externally (e.g., through contributing to Saferworld's newsletters, website, and the development of programme communications materials);
- Contribute to developing appropriate strategies for advocacy with partners, including on SALW issues;

- Collect and share information on SALW control, community security, and conflict-related issues in South Sudan and the region;
- Liaise on a regular basis with partners, local and national authorities, as well as other relevant stakeholders in the South Sudan;
- Ensure all external advocacy communication meets quality standards and maintains consistent messaging.

Representation

- In consultation with the line manager and the Country Director, represent Saferworld externally at state, national and international levels as required;
- Establish and maintain relationships and partnerships with CSOs, INGOs, UN agencies, donors, government institutions, parliament, private sector, and other key stakeholders at local, state, and national levels as required;
- Attend coordination, information-sharing, and other relevant forums at local, state, and national levels on behalf of Saferworld, and provide feedback to management.

PERSON SPECIFICATION

Experience

- A Bachelor's degree in peace and conflict studies, or a relevant political/social science discipline—or equivalent professional experience in SALW control.
- Experience of working in sensitive political settings and situations affected by conflict and fragility.
- A minimum of 3 years relevant SALW programming, conflict prevention, and peacebuilding work, preferably.
- Proven ability to undertake sound research and analysis to inform policy and advocacy work and strategic programme development.
- Solid understanding of and experience in engaging with civil society and governments, networking, organisational representation, and capacity-building.
- Experience working with local decision-makers.
- Experience of writing research materials and advocacy briefings would be an advantage.

Knowledge

- An excellent understanding of South Sudan, particularly in terms of security and conflict dynamics and actors, key political, economic, and social issues, and peace and governance processes.
- A good understanding of SALW control, community security, conflict resolution, and peacebuilding, and security sector reform.
- Solid knowledge of civil society networks in South Sudan.
- Knowledge of policy and policy-making process at local and national levels.
- Working knowledge of Juba Arabic (spoken) and fluency in at least one local language from one of the seven states in which Saferworld works.

Skills

- Strong research, analytical, and writing skills with attention to detail and with the ability to translate complex issues into a level appropriate for the general population and policy-makers.
- Strong advocacy and communication skills with the ability to manage and prioritise multiple tasks.
- Excellent communication and interpersonal skills with diverse audiences and ability to work in a non-partisan manner appreciating cultural and ethnic diversity.
- Demonstrated organisational, project management, budget management, and facilitation skills.
- Fluency in English (written and spoken) is essential.
- Ability to work alone, but also effectively as part of a team, including with colleagues based in other locations.
- Strong computer skills with proficiency in Microsoft Office (Word, Excel, and PowerPoint), web-based communications, and social media.

TERMS AND CONDITIONS

- **Length of the contract:** 14 Months
- **Social Insurance:** 17% contribution from Saferworld
- **Probation:** There will be a probationary period of three months
- **Salary range:** \$33,420-\$34,100 per annum
- **Hours:** Standard working week is 37.5 hours
- **Medical Insurance:** Staff, spouse, and up to three children

APPLICATION PROCESS

To apply: Please complete a **Saferworld application form** (www.saferworld.org.uk/about/jobs) and e-mail to jobs@saferworld.org.uk (ref - **Ref: SS. PC-SALW**—as email subject). Open to South Sudanese nationals only

Deadline for applications: 27 April 2017

NB: No hand-delivered applications will be accepted