

JOB DESCRIPTION

Job Title:	Analysis and Outreach Manager
Location:	Juba, South Sudan
Reporting to:	CSRF Director
Key relationships:	CSRF Team, Programme officer, CSRF Consortium
Salary	Competitive INGO Salary plus benefits
Application Opening Date	31 May 2019
Application Closing Date	30 June 2019
<p>Background:</p> <p>The Conflict Sensitivity Resource Facility (CSRF), funded by the British, Swiss, Dutch, and Canadian donor missions, supports the integration of conflict sensitive principles and practices into donor strategies and donor-funded programming in South Sudan. Conflict sensitivity is a programming approach that emphasises strong contextual analysis and programmatic flexibility to minimise aid’s negative consequences and maximise its positive impacts. Conflict sensitivity is particularly important in volatile, conflict-affected contexts where inadequate understanding of conflict and political dynamics can lead to donors and implementing partners inadvertently exacerbating the conflict.</p> <p>The CSRF recently completed a two year pilot phase, and is now beginning a five year contract which extends from January 2019 to December 2023. The Head of Analysis and Outreach plays a critical role in developing the CSRF’s analytical products, supporting the team’s internal analysis of the context, and leading on external discussions about how conflict sensitivity issues influence donor-funded programming.</p> <p>The CSRF programme is implemented by a consortium of NGOs led by Saferworld in collaboration with swisspeace. The post-holder will be employed by Saferworld. Saferworld is an independent international organisation working to prevent violent conflict and build safer lives. We work with local people affected by conflict to improve their safety and sense of security, and conduct wider research and analysis. We use this evidence and learning to improve local, national and international policies and practices that can help build lasting peace. We have a strong thematic focus to our conflict prevention work prioritising: people’s security and access to justice services; gender norms that cause and perpetuate violent conflict; the impact of external conflict drivers including weapons flows; conflict-sensitive political, economic, development, and security engagement; and inclusive and accountable governance and peacebuilding processes. We work in or on more than 25 countries and territories; we currently have regional and country programmes in Central and South Asia, the Caucasus, Eastern Europe, the Horn and Great Lakes regions of Africa, and the Middle East and North Africa.</p> <p>Saferworld has been working on and in Sudan and South Sudan since 2002, including on issues of community security, small arms control, and conflict-sensitive development. The programme works with communities, traditional leaders, civil society, and state actors and non-state security providers. The programme also includes peacebuilding and reconciliation activities and an increasing focus on gender and sexual-based violence through our community security work and targeted programme interventions.</p>	

Job Purpose:

The post holder will:

- Produce and support the production of regular and on-demand analysis.
- Support the development, production, and review of CSRF-led research projects.
- Lead the CSRF's outreach activities, tailoring information products to reach more audiences through more platforms.
- Lead the CSRF's donor reporting.
- Support the ongoing development of the CSRF strategy and other work streams.
- Manage the CSRF Project Officer
- Support and lead on different thematic issues relevant to conflict sensitivity in South Sudan.

Roles and Responsibilities:

In coordination with the CSRF Team, the Analysis and Outreach Manager will:

Analysis

- Develop and produce both regular and on-demand written analysis for both donor and public consumption.
- Provide briefings and presentations to a range of audiences on the South Sudan context and CSRF work.
- Collaborate with the CSRF team on side research and analysis projects.
- Support, review, and edit analysis produced by other CSRF team members.
- Develop relationships and partnerships with a range of actors and institutions in South Sudan engaging on analysis.

Supporting Research

- Contribute to the design and development of research projects, both through the Terms of Reference for the research as well as supporting the researchers.
- Review and edit research products produced by the CSRF.
- Produce research briefing notes as requested.

Outreach

- Lead the CSRF's outreach activities, developing a strategy to improve sharing of information, analysis, tools, and lessons learned.
- Tailor information products to reach more audiences through more platforms, including web-based.
- Facilitate regular or one-off roundtables and events to promote joint analysis and responses.
- Engage with the communications teams at Saferworld and its consortium partners to support coordinated outreach efforts.
- Support external meeting planning, in South Sudan or regionally.

Reporting

- Lead on the CSRF quarterly reporting requirements.
- Support the design or redesign of CSRF public products and milestone deliverables.
- Support the collection of data for monitoring & evaluation and learning & reflection.

Support to Other CSRF Objectives

As the CSRF is a small team, the successful candidate will be a team player and able to wear multiple hats when needed. S/he will coordinate well with the other CSRF outputs, and work to draw and apply lessons across the programme

PERSON SPECIFICATION

The successful candidate will need:

- A Master's degree in relevant field, or commensurate professional experience.
- Excellent (fluent/native) English writing skills including editing and reviewing research and analysis.
- Excellent oral presentation skills.
- Substantial experience with demonstrated analytical skills, preferably in the South Sudan context.
- Experience working in humanitarian aid, development or peacebuilding sectors preferred
- Strong work ethic and ability to work independently or with little supervision.
- Strong ability to work in teams and collaborate on projects with a diverse team.
- Strong networker and effective at outreach, both online and in person.
- Ability and willingness to travel to the field (subnational) level in South Sudan and comfort in extremely basic environments.
- Ability to plan and work within agreed timeframes
- Ability to demonstrate initiative and work well under pressure.
- Ability to manage budgets and handle administration and finance tasks for self at minimum.
- Excellent communication and interpersonal skills and ability to work with consortium based in different countries and time zones.

TERMS AND CONDITIONS

Probation:	There will be a probationary period of three months
Holidays:	28 days holiday a year in addition to relevant public holidays
R&R:	In addition to standard leave, the candidate will receive 4 R&Rs each year, each consisting of 5 days leave and a regional flight (expatriates only).
Hours:	The standard working week is 40 hours.
Housing:	Accommodation will be provided (for expatriates only)

APPLICATION PROCESS

To apply please fill in an application form a copy of which can be found at www.saferworld.org.uk/about/jobs and send it to recruitment@saferworld.org.uk. Please state, CSRF-AO19 in the subject line.

As this post is South Sudan-based, successful candidates will need to be eligible and willing to live in Juba.

Deadline for applications: 30th June 2019